

<p><b>Village Hall New Build Working Committee – Public Open meeting –</b></p> <p><b>Ousden Village Hall – 19<sup>th</sup> June 2019 – 7pm</b></p> <p><b>Committee Attendees:</b></p> <p>Christine Ingham – CI</p> <p>Mike Hole - MH</p> <p>Richard Hurrell – RH</p> <p>Julie Pryke – JP</p> <p>Alan Christie – AC</p> <p>Public attendees - <b>a little over 30 residents attended</b></p>	<p><b>To Action</b></p>	<p><b>Time Frame</b></p>
<p>CI – Introduced herself as chair of the village hall committee and spoke about the agenda of discussing the new village hall and confirmed this was the 2<sup>nd</sup> open meeting and the opportunity to discuss and update the village on the progress of the new village hall and also to discuss our beautiful grounds and playing fields. Other village halls don't have this such as Hargrave and Dalham and we are working out how to use this land.</p> <p>CI Introduced Mike Hole – architect, Richard Hurrell – secretary, Alan Christie -Chairman and Julie Pryke – committee member as having worked together on the New build project for 2 years – John Whitefield representative of the Cricket team, John Gale representative of the Parish Council and Ian Harding who sometimes attends the village hall meetings</p> <p>CI handed over to AC – thanked everyone for coming and expressed his disappointment at the numbers that had attended this evening and it was tough day to stand here tonight with so few people in the room knowing the effort that has gone in to this to move this forward, something we need to reflect on and to chat with our neighbours and our friends round the village.</p> <p>AC said that he would explain from the <b>Agenda slide 2</b> a quick overview, why we need a hall, story so far, a couple of questions to answer from the last meeting and hand over to Mike to discuss the plans and planning, and hand back for the business plan, we have a funding matrix and the important village survey and then the next steps and questions</p> <p>AC went on to explain the <b>Quick overview slide 3</b> – Following a survey of the building a number of years ago it is estimated that the hall has only 2 to 3 years of useable life left. Repairing the current hall is not an option</p>		

because of asbestos cladding and the general age and degradation of the building structure. We need to build a new village hall that will be fit for purpose and fulfil the needs of the village and its community.

**Why do we need a village hall? slide 4** More people are becoming isolated and AC had been looking in to this and it is thought that between 3-9 million people in the UK or not just classified as lonely, but very, very lonely or completely isolated. They recon it is a modern health issue that is going to get worse, not a good thing for life in general or community. SO we need to think about it and why the hall is important. Socialising is fun we had the pop up café with over 70 people we had children playing in the play area, people having a laugh, it was great. The quiz night we could not fit any more tables in and the whole place was a buzz and John had a team from Lidgate, and bowls club numbers have increased. Cricket club is here in the summer, AC has asked for the fixture list so that maybe we can have a village picnic to watch the cricket. The church breakfast was amazing with Nicky Nunn and her team, we had 110 people we had a full breakfast cooked for all and the chat and the buzz in the room was great. The village needs a centre and a heart we don't have just one street and it is a long village, it doesn't surround and huddle together so if we don't have a hall and people in these fast busy lives will just stay on their own, nobody will come together and that is a real loss. From AC's point of view and from our generation point of view what a shame it would be if we let it go.

AC then went through **slide 5 – The story so far** we need to raise £400,000. Our plan is to get planning permission on the site to raise 250k to 270k the plot is not in the village 'zone'. The balance required is 130k to 150K to raise through charities, county and local council , funding organisations businesses and importantly local people and we will talk more about these things in a minute. So far we have raised £12,000, but we haven't gone out to raise money yet as we haven't got anything to raise it on. And we are going to talk about these work streams that are going on at the moment and we will talk about the funding matrix, the business plan that is 50% written, we are applying for pre-app planning, we've got site drawings which you will see tonight and design drawings that we will see for the first time tonight and there are a set of designs and there are a set of times that you need to talk about , engage with see what you do or don't like so we can understand it and the survey that is so important and is part of the business plan.

**Slide 6 A couple of questions form the last meeting** that were left open from last time;

Affordable housing on the plot – we've had people out and we have been told categorically that the plot is too small, so we have asked about it and if there is somewhere else in the village for affordable housing, and we hope there is, but this plot isn't for them

We were asked about the children's play area – now in the plans the children's play area is still included but it needs to move, but this children's play area is also coming to the end of its life and this is something else to

start thinking about, it will need replacing. There needs to be another group of people to come together to just think about the children's play area, there is only so much 5 people can do. So going forward we want to see the children's play area here but there is going to have to be another group of people to do this and there will have to be a study to work out the costs for this, but we have included the area in to our plans

*Resident commented – would it not be feasible to twist the builders arm if we intend to sell the plot?*

*AC answered that we would where possible, but there is no such thing as a free lunch if it is something over here then it will squeeze something over there, but as a tactic we certainly would look at those things it could be the roadway it could be the children's play area*

*The resident agreed – some contribution then*

*AC – agreed*

AC thought he would show you how we organise things; a GANTT chart slide 7 that shows the tasks that we are working on with a time frame and whose responsible and when it is to be done by. This is how we try to move things forward and control things we meet once a month sometimes twice when coming in to things like this (the open meeting) but the real time work gets done in the week and there is a constant flow of work going through the committee members houses, and it is onerous.

AC handed over to MH the architect

MH showed the plot plan from the previous meeting September 2018 slide 8 . We looked at it and we listened to the comments and thinking about the planning process and had to address the site and had to look at if there were any alternative places we could put the hall for the hall, for the residents around for access for a whole host of scenarios and that is what I have done .

MH then explained the Alternative Hall Locations slide 9

- Considerations for the sunlight and getting daylight in to the building and look at, bearing in mind that as it is a large building, the casting of shadows
- Looking at the streetscape/scene and views in and out of the site. We are fairly open here with a few trees with a great view in to the valley and also view to the woods but from the road it is a wide open aspect and from the road that will have a bearing and be of great interest to the planners on where we put the hall and whether we enclose any of the streetscape or if we are joining up too much of that street scape
- Going back to the original plan for the location of the hall, it blocks some of those far reaching distant views especially very important ones that go down to the valley and then to the back of the plot.
- We also are thinking about the views out of the hall and in particular the relationship it has with the cricket pitch – the current

hall does not have that at all with the windows so high, and that was one of the main drivers for putting the hall there and the benefits of the relationship with the cricket pitch and the wooded area in the distance.

- We need to think about noise, some events will be noisy and some not and we need to look at how planners will view this and the original site was quite close to some houses and so we consider whether this is the right place to have the hall. We looked at maybe having it where the car park is, we would have the cost to take up the car park, but we need to look at it and say if that is a good place but it would enclose the site completely and then there would be no far reaching distant views from the road and the council will look at that and say that it is encroaching on the street scene and make it very linear. Similar views across the cricket pitch and whilst we will have moved away from one property we would still be close to the others opposite and so there are similar negative constraints with the original position.
- Third proposal is to place it where the playground is, the good thing about that is the wonderful vistas and views out through the site and the open aspect all returns. Obviously the playground has to go but as Alan has said the playground is at the end of its life anyway it does seem a logical place to put it. The views out are just as good on to the cricket pitch and more importantly selling the hall as a venue to use with the views out across the valley and the aspect would be absolutely fantastic. So out of all those three the views in and out of the building are the best option
- The sound, again we are away from all the local residents and we can distance ourselves away from them with this plan and isolate the sound a little more . There is the building plot itself that we want to sell, but we can create buffer zones within the building itself to stop any sound going out and some landscaping in to contain it. So this is the revised plan based on the above

MH then explained the **New Site Plan slide 10** We will need to extend the car park slightly, keeping the bottle bank and bringing the pavilion over and create a formal garden and it may be a better setting for it. In this plan the cricket hasn't moved, which was a concern from last time, but no modification is required. Logical extension is to move the play area to the end of the hall. We will have to create rather a long path to the hall so there are pros and cons of having that, further to walk, but quite nice to have the walk to the hall, cars cannot drive up to it, more sense of a journey perhaps. Still got the access down the side of the hall with access for bins etc, we have to keep the access and require more discussion about this. MH felt this was a much better proposition overall for the hall and the planners would be a lot happier and he hoped the villagers would agree.

MH then moved on to the hall itself **Plan slide 11** he explained the orientation and said that is was a simple rectangle for cost. Square simpler form of building the cheaper it will be and so kept simple with functions set up inside it. Modular repetition keeps the cost down and

in essence it is just a big hall. MH pointed out the entrance foyer that you can circulate off to, meeting room to the left, keeps functions separate and a little separation between the hall and other rooms helps with noise with a little bit of separation also means if someone wants the whole hall they have the potential to have a separate function room / meeting room/ cloak room. Toilets minimum for that size of hall (for approximately 100 people) if we had less toilets we would have to have a smaller hall. We have a disabled toilet and the simplest way is to create that as multi sex and add something like a baby changing facility within it. Cleaners store, a kitchen again needs to be off the hall way and on the rear next to an exit door to take the bins out and if you had outside caterers coming in they could come through the rear rather than through the front door. The sticking out part at the rear of the building is the only part that is not on the rectangular foot print which is a box for the storage and the reason it is separate is that as a plant room or storage area it does not need to be the same height as the hall and to keep the building hall as small as possible this would be the simplest and cheapest way of building it than making the hall that much bigger and the frame that much higher. MH asked if OK with that? And there was general agreement in the room.

MH also showed the red line that showed the comparison with the current hall. It is almost the same size.

*A resident asked what is the clear length of the hall? MH answered that it was 16.5m by 10m*

The next slide **Hall Alternative configurations Slide 12** is generated of the Sports of England literature about how big a hall should be for these sort of functions and the most important thing that we need to incorporate is the bowls club it's a regular fixture here and we would be foolish not to include it. Shows three short carpet bowl lanes with some circulation space around the outside, theatre style conference setting keeping a little bit of presentation space at the front for 100. Then the next plan shows that you could have three possibly even 4 table tennis set-ups. We cannot do badminton because of the height – we would have to raise the hall by about another 3 metres, we would be hard pushed to justify the cost of it, MH is not aware of a badminton want in the village but if there is please come forward and say and we will need to put the calculations together. (Nobody did). The next **slide 13** showed more configurations such as for a wedding reception or an events race night that sort of thing, round tables for 100'ish people.

The **next slide 14 Elevations** these are the pictures showing the hall with the inspiration based on the current hall and lots of agricultural buildings around the area, black metal clad black shed. It is something the planners will ask about. It is quite difficult to get inspiration from the area as there is quite an eclectic mix of houses along the street, there is no real one defined style or architectural hues, and at the end of the day we are a shed, it is a village hall, that is what we are creating a store for people and their events and that is what an agricultural

building/ shed is, they store things and that is where the inspiration has come from. It is metal clad for that reason and also for the fact that makes it very low maintenance and also with the cricketers there is no slates or tiles and risk of these being broken, so good reasons to use this product. It is an industrial product, yes but personally I quite like it, it is very in keeping with the hall and with the area.

*Resident asked – Do the windows/ doors open at the front? Yes they would be sliding or bi-fold doors making it a bit more user friendly and interactive with the space outside. If a wedding or other function on and it is a sunny day those doors will open.*

For the cricketers there are some big sliding perforated shutters that slide in front of the windows for those wayward balls. Those actually give us the opportunity to do something creative, so although the building is simple black shed building, those shutters give us the opportunity to be creative we can put patterns in them, we could try to get an artist to design something specific for the hall. It is a useful piece central for us and is a way maybe to engage the villagers, we could have a competition in the village to design it and it is a small thing that could really make a difference as it is such a tactile thing it would be really nice.

The roof and the walls are the same material, it would be nice to have a secret gutter, I have tried to put some things in there that are a little bit more interesting and exciting. The entrance area I suggest we do in a natural oak to make it a bit more welcoming and to show you where the entrance is, emphasis it.

The following **slide 15 elevations (rear)** we don't need to spend huge amounts of money to make it look pretty it is what it is. The rectangle is the single story store/plant room/ workings of the hall. Black cladding timber perhaps as it's easy to maintain being single storey and offers some contrast. Making the textures to work together. Roof lights one for each of the toilets, try to avoid feeling of people walking around the outside looking in, even if they are frosted. Kitchen also is a roof light purely on grounds of security on the back side of the building. Roof lights also give a far better distribution of light.

**Slide 16 Elevations** show the two ends of the building – at the building plot end we have no real windows except for the high window which looks in to the corridor in the centre of the building between the toilets and the meeting room for the hall. People in the house would just look into the hall. The other end is the woods end, it would be nice to have a large piece of glazing as it does face south, three consideration lots of glazing give you solar for heating, but that also gives you solar gain, and glazing costs more money. The window is reasonably sized framing the woods. It would be nice as it looks on to the playground also. It gives that link for supervision. For cost it would be fixed, we could look to put a door in but that is more cost.

**Slide 17 Materials** it is modern and the architect aspires to modern things. It should say the date it was built and MH feels that it should move forward for the next 40 years (with the metal cladding that is the guarantee of 40 years). I'm not one for replicating something that lived in the past. MH loves old buildings (currently renovating his own thatched barn) but my view if it is old, it is old and we repair it with old traditional materials, but if it is new then it is new.

*Resident asked if it was matt finish – MH said it was semi matt, and that is comes in sheet with the standing sheet and where the two panels butt up they lap over and seal it. This is a cheaper option there are lots of options copper, almost endless and ideally it would be built in zinc cladding but this painted steel is a cheaper option. It is getting something that looks like a black zinc building but ultimately we would have built it a lot, lot cheaper hence why we would use this.*

**Slide 18 planning process** we have had previous discussion with planners, but the best thing now is a more formal approach which is the pre-application. It doesn't go out to residents it is just a formal application that we make to them (the planners) it would say how big a plot, how big a house/houses we want to relocate the hall with explanations about siting etc. and they would comment on it, purely on policy and they would come back and say what 'the policy' states. It is good to go through this process especially when it comes to the final process as it is a lot better to say that we have been through this pre application process, the idea being that the policy will be laid out and we can then say 'under this policy we think XYZ is justified' and that would be the reason to do it. That will happen imminently.

*Resident asked – do we need planning for moving the playground – MH said potentially yes. Moving the playground, demolishing the hall, building the new hall, the building plot, the size of the house on the plot, moving the pavilion all on the pre-app. Hope they come back and say you perhaps out to consider separating some of the parts of the application and there is nothing wrong with us making applications for the various different stages. We would just like some feedback from them about which ones we should put with which. If we put it all on one application and we get a problem with one part of it then we will not get permission on all of it. So if it applied for in separate packages potentially we could knock 95% of them off and just be left with one issue to resolve for example.*

Following that the next thing will be to get outline permission for the plot with a view to selling it, before we market it, we would be foolish not to get outline planning for it. I don't think it needs any more than that we should say this is where the plot is, this is the size of property and the person that buys the plot will then apply for the full planning permission. The council may say during the pre-app that the only way forward on this is to actually see what that house/houses will look like on the site. We apply for permission to knock this down (the hall) and build the houses. The next consultation will be the full planning

permission to build the new hall, the consultation will be at least 12 weeks and could be a lot longer and they will look at landscaping and lots of other complicated stuff and we cannot get away from it we will have to do this to get permission. The outline we only get three years when the permission is granted and we need to allow enough time to market it and enough time to build the house, it's the same with the hall as soon as we get permission for it we want to get in and build it, it is a double edged sword really, we need time to raise the significant amount of money but if we start too soon and don't have the money then the permission has lapsed etc. timing is everything

*Resident commented that thermal efficiency had not been mentioned and how we are going to heat the building, MH said that it would be some sort of heat source pump or air source pump and we would put in as much insulation as we could afford and that's the truth I would always put in more insulation than the regulations state because the regulations are only going to get better and we would be silly not to but there is always a trade off with these things, there is a cost factor and how much it would cost to heat the hall per annum.*

*Another resident commented that with the amount of land that we have that he thought ground source would be appropriate, MH agreed with the amount of land available but also commented that he had had some horrible experiences with ground source heating which is why we need to look at all options, Another resident asked about solar panels, MH said yes that is an option and these things all attract grants also and so all these things are good and not one of the on their own will work so a combination will need to be looked at i.e. solar panels and some sort of heat pump for example. The original resident followed up to say that he goes to various different village halls and he has seen fairly new village halls and some of them are terrible with thermal side or there is too much condensation or cold MH agreed ventilation can be the biggest problem the resident said that there was one hall that has lovely heating but too expensive to run. We won't get a lot of people in if it is a cold place in the winter. MH said that the cost will drive this we will all have to decide what to do and it will come out in the business plan the resident said but during the winter we are paying more out in electricity than we are taking in rent. MH agreed and said that he feels it must be insulated as much as possible and also something that heats quickly that is the key to it. Its ok if you have a function all day then that is easier, but you need something to heat quickly like today.*

*AC said that he thought the general point was it needs to be insulated the correct way and look at all the available options and we might then need to come back and say 'yes' we could have this but it might be £50,000 more, we will need to do this. We want the hall to be useable.*

*The resident agreed and said that they had seen so many nice halls but then let down by the condensation coldness AC reiterated that we will design the hall to be useable. Resident reiterated that he feels the ground source worked well here on the cost, and the air was not so good when it gets cold, and he said ground is always warm MH was concerned about insufficient recovery on the land when it is very cold AC*

*said there is knowledge in the room from several people, so let's just absorb the knowledge and look at what the options are. MH added that he was not a mechanical engineer contractor and they would need to be involved.*

*A resident commented about it being in a shady area and the sun not getting the morning sun and not south on the main elevations. MH said that south was on the gable end but bearing in mind at minute past midday the sun will be here (front elevation). It is this trade off all the time between where we can place the building on the plot and where we can place solar panels and spending huge amounts on solar panels with the winter sun over heating it. Resident also asked what was the frame structure that it would actually be made from, MH said ideally a timber portal frame or possible a metal portal frame due cost. Resident said ok and presumably light weight and what sort of sound proofing as if it is a tin shed, when you are standing in a tin shed when it is raining then that wouldn't be very pleasant, and commented that this village hall lacks is a cosy homely warm feeling. MH answered by saying that the tin sits on a kind of nylon 'brillo' pad to stop it vibrating which is then supported on a plywood board which is then separated and insulated. Resident said that he had been in sheds with insulated cladding and still when the rain comes down you can hear it. MH said that they have used lightweight insulation and what he has used on his barn for example is a real dense fibre wood insulation, and the key is that they are dense. Lightweight is great thermally but no good sound wise. I would try to make it breathable and sound sensitive as possible. Resident also said that in regard to ongoing maintenance and with the cricket in particular that aren't panels going to get damaged and so would it not be better to go with the timber cladding so you could replace 1 panel? MH said unless you go quite expensive and it is a real ongoing maintenance with timber and that is why I have avoided it. Resident said that timber could be spray painted by a company rather than hand brush it and with the cricket balls hitting what would be a tin sheet then that would dent far more easily than a wooden board. You don't see many cricket bats made out of tin sheets. MH said that he wanted to point out that the pictures make it the cladding look very flat, but it does have undulations to it. Resident said that wouldn't that be a point aesthetically and more attractive and more in keeping than a tin shed MH said that is a whole other conversation and we could have a chat about it for hours, MH said the problem that he has as an architect is that I have got to do something that pleases lots of people and there are always people that have their opinions and MH said that he has his own opinions it is getting something that the planners are happy with, that is cost effective that is maintenance free and yes there are lots of materials out there and lots of opportunities but I have gone with what I personally feel is right for this. AC said that the thing that we will do in all these meetings is, there is a note taker and Richard is taking all the notes and taking all the information discussed.*

*A resident commented you said the cost of the building is £400,000 and have you costed it out. MH said believe me you will be lucky to get it*

built for that. A part of the business plan that AC will talk about there will be a proper costed document. *Another resident commented* that they had been to a village hall recently that had been done like the one that MH had shown and it was absolutely brilliant, she didn't know what was underneath the clad, but once you were inside you wouldn't have known it was a barn outside. MH thanked the resident. *Another resident asked* where that was and the resident replied 'Somerset'. *Resident asked* if it would be possible to see the samples of the materials and MH said yes that would be shown. *AC said* that all the comments are very valid and they are getting written down and will be absorbed. The presentation will go on to the Parish Council website so everything here will go on the website and we have done a plan, but if the swell of feeling in the village is that it is not the right plan then it's not for us to force the plan we will take the information and we need to come back to you with the alternatives and say well that material will cost ....etc. so here we have a plan that we believe works for everybody, but the whole point of the consultation is that we listen and we take all your points down, we reflect on that and what the actions are. Then we will feed the information back to you.

*A resident said* that moving the hall over there (from its current position) and away from the road as it is just an iron shed, being over there - you've got my vote! *AC said (jovially)* that it is a stylish modern building! Stop calling it a shed! *Another resident asked* a question to the member from the cricket club, how many sixes do you hit to the playground? He answered in response in the last year, 1. *Resident said* so unlikely to hit the hall.

*Another resident asked* about the cost of other village halls locally. *AC said* that generally local halls have cost in the region of £500,000.

*A resident said* that possibly to discuss afterwards that he would like to discuss the size of the hall as when you have the bowling mats down there is no room for anyone to stand. MH said that it was bigger than the current hall and he has taken the sizing from Sport of England recommendations and there is space to walk around the mats. *AC reiterated* to go to the Parish Council Website to look at the plans, study it and to please ask questions. AC thanked MH.

*AC spoke* describe the **business plan slide 19** to take the hall forward we have to do a full business plan to do any funding, any discussion with planners anything we have to have this document which will be about 20-30 pages long and it is a business plan like any other business plan. AC went through the index headings on the slide. AC did say that in a perfect world somebody would write a cheque for £400,000 and we would build the hall right here but we don't have that cheque just yet, but we keep that in our psyche and keep our minds open to it as a possibility.

There will be full profit and loss account for the hall and proper forecasting. We have done about 50% of it but we need to do the survey before the business plan, so a lot of work going in to how we build and how we take

the hall forward.

**Funding Matrix slide 20** this has been drawn up and it is 4 or 5 sides of paper AC went through the details on the slides. It would be lovely if the different funding bodies had the same criteria, but they are all different, all of them so we will have to write a separate document for every organisation. So now we have a list of organisations council, Wills estate, Sport England, Cricket England who can potentially supply a level of funding to us so commeth the time when we have our ducks in a row with planning permission the we are ready to go and press the button and start contacting these organisations for funding.

**Village Survey slide 21** very importantly it is absolutely critical AC said unless we have a survey on the village about the hall, who is interested in it, what for, how many times they would use it etc, etc. without doing that work we cannot finish the business plan and we cannot apply for any funding. So without the survey being completed we go absolutely nowhere. I also need to say that even if everybody in this room completed it, we would go absolutely nowhere with it because not enough people will have done it. This is where we need some help actually and we need you to go to your neighbours and your neighbours neighbour's neighbours and we need to get this survey done. The process is that we are going to deliver it with a stamped addressed envelope by the end of June, so this will be coming out in the next 10 days and then the deadline for returning them is the 31<sup>st</sup> July. The address is our house and we are going to compile the results and feed it back to the village again, I cannot say enough that if this does not get done we are dead there is not a single funding organisation in the country will talk to you unless you've done a survey properly, not 10% of the village but a significant percentage of the village, a representative survey of the village. We are going to hand deliver them tell people how important it is . *Resident asked what percentage is acceptable? AC said that he does not know the answer to that question exactly, but guessing normally these things it is 60(%) plus. Another resident commented that in the village review by the Parish Council of 2014 they hand delivered and hand collected and got 84% did AC have any thoughts AC agreed it would be wonderful if we do the same, AC said that he had read it and there were questions about the village hall in it which are significant as well, but we cannot use that one. The resident said that they were not saying to use that one, but I do think it is important probably as important to collect as to deliver. A resident said that it is with an SAE so all you need to do is put it in the post. Another resident said that they agreed with the first resident and that they agreed with hand collection. AC agreed it was a consideration A resident said that what happens when someone isn't in, it wastes so much time - The resident said how important is the village hall ? AC said with respect, it is only 5 of us here. A general discussion took place about logistics of returning them, anonymity, etc. Another resident said there is a problem with this though that we all say we want the village hall but if frankly we can't be bothered to fill out the survey.... A resident spoke up to ask if there are any volunteers here tonight that would be prepared to hand out the surveys and collect them and pass them on to AC – (which we did) A resident further commented that the logistics of this is quite enormous*

sometimes. A resident suggested 'surveymonkey' i.e. doing it online and a response form **a resident** was that yes again the logistics of all of this is quite enormous to co-ordinate if we start to test the goodwill of people that are volunteering to do this .... AC said that there has been a lot of discussion about this and the reality of this is that if everyone in this room tells 3 or 4 people to do the survey and post them back and if we don't get them back then we are all wasting our time. Time is precious and people in this room have spent days every month doing this stuff and we just can't do everything and we need people in the room to communicate for us.

**A resident commented** that the other method achieved 84% that is tried and tested. **A resident verified that** it was done with 7 on the Parish Council tried and tested. A further discussion took place about how it could be done i.e. dividing the village up in to sections. AC acknowledged this and said that 'we know the system' as we are hand delivering to homes every month, but what do you do when you visit and people are out/working a resident suggested eventually leaving an SAE after calling twice. MH felt that what we are all saying really is that we are all trying to fiddle the results that is the sense I get, and we are all scared that people are not going to return the form and we are trying to get 84% when we shouldn't have to be trying to get the 84%, people should just do it, or not! **Another resident said** that people are busy or they forget and someone going round is a reminder or we can hand collect them as well as option to post it or collected, at least it is another chance. I just think you have put in a lot of effort and we don't want your effort to be in vain with what you have done so far and everyone else that has made the effort to come here tonight then a few of us will volunteer to help you we are not saying you should do it – AC thanked the resident and appreciated that. A show of hands took place of those people happy to help to deliver – (a good show of hands). AC we need to figure out a process and think it through – names of volunteers were taken on a sheet of paper names – email addresses and mobiles. **Another resident** said that the benefit of handing the survey in is speaking to people and stressing how important it is that you fill the form in , do you want the hall or not? Suggestion made to just get a list of volunteers, it may delay the survey but let's get a list of volunteers.

**A resident had 2 questions** about the survey, I assume that it would be very much shorter than the one that was completed and returned gaining 84% return, you also you did say that you didn't know what the fundraising bodies criteria had in mind, is there any way of finding out what example of the kind of survey that is acceptable because in my view the shorter the better and it is one subject 'the village hall' – **a management committee member said** that you have to demonstrate use and what you want to do with the hall. **Resident said** well unless we have the criteria from the funding body then we are in the dark, this is my problem with this. **AC said** that this is not what I said the survey is fine, there is nothing wrong with the survey what I honestly answered was that I did not know the percentage of the return it had to be. **Resident said** so you can tell us the typical content would be acceptable to the fund raising bodies. **AC said** confirmed that it was and there is a lot of duplicate questions and trying to encourage people with a list of potential things to help and encourage with what the hall

could be used for, the survey is fine. *Resident said* so you have a survey. *AC said* confirmed the survey is done and designed and ready to go out.

*AC said* so this is what we will do - List of volunteers, it's about talking to people, if we don't get a response then we are not going to put the time in to this. It is costing our own household money, there is work we are not doing. So if people don't want to do it then..... *JP said* the point is, it takes a matter of minutes to complete it is a tick box form in the main 'positively if you can!' and there is a bit to add on additional comments if you wanted to, it is not onerous. *Resident said* there is no point telling all of us here as we all know that, it is the people that aren't here *JP agreed* and said that she just wanted to say that it is not a lengthy form, give suggestions, it is not that kind of form – more please tick 'very likely' very likely! In most of the categories please.

*Resident commented* that they live in Dunstall Green Road and so they are actually out of the area *MH confirmed* that he was the same and actually in Dalham – *Resident asked* does our survey count? *Management committee member said* we will compile all the list of properties that are in the boundary and those that will benefit on the outskirts.

*AC we* go as we are and the we have the list of volunteers that can visit the house and the person says they have sent it back, then we go to the next house so that way we capture everyone. *A resident said* we can ask if they need help filling it in. *AC asked* if this all sounded OK, and we will divide it up as normal *Resident commented* that if someone is not interested and does not want to then at least you can report that back. *Resident asked* if there was any possibility of the survey being available for the village fete on Sunday so they can just fill it in and be done. *AC said* the problem is that unless you hand deliver to every house you cannot measure what has gone out so you have to hand deliver to every house.

*AC* continued with **Slide 22 What do we need from you?** What do we need –same group of people the same faces most of the time. What do we need here, the reality is we need more help here. When you are writing a 30 page business plan, it takes a long time, when you design a hall, it takes a long time so we are needing more help – if anyone wants to be a volunteer to help, please step forward, make contact with us. When you are a small team with a lot of work just gets tired, if you lose the drive of that small team its not a good situation. Again some of that help is just about talking to people, knocking on your neighbours door and saying I am going to the Fete, are you coming too? Just making sure that people come to things, that in itself is a big plus. Survey we have talked enough about. It just helps supporting the events, the pop up Café we have cyclists coming from miles away so we are trying to get it out there and we are trying to get a real mix of villagers of all ages and some outside people, I really enjoyed chatting with some of the cyclists and a small group of us when cycling from the village and came back with the cyclists to enjoy a piece of cake. Summer Fete this Sunday, we really need everyone to turn up and all you guys and everyone we know and lets have a ice time, bar and BBQ and a great chance to interact with people and we have live music. Some of these

events have been sponsored by people in the room here, fun dog show and lots of other things 'Lemon Drizzle Cake made by a man'. That is the most fiercely talked about competition! An opportunity to come to get together and have some fun.

**AC went through the Next steps slide 23** headings, and taking down everybody's comments from tonight. Mike Chester has had a brief and waiting for a meeting date. Also written a brief to the Wills Estate and they have a meeting of trustees on the 24<sup>th</sup> June. That's it!

(Round of applause) Any questions?

**Resident commented** yes I think we have to give thanks to Alan and his team for putting so much work in to this operation, I know exactly how much work goes in to these things and it's a small team and I think you have done really well and I think the village would thank you indeed. AC thanked the resident and also commented that there is a wider management committee team also so let's keep going. Anything else?

**Resident commented** that they liked the plans! AC said 'me too' we must listen and reflect. JW commented on the insulation and mentioned that as his day job he owns an insulation company. AC thanked JW and also said that is about who you know as well.

**Meeting closed**