

The Annual Meeting of Ousden Parish Council will take place on Tuesday 8th May 2018 at 7pm. Members of the public are welcome.

AGENDA

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by Ousden's Parish Council's Code of Conduct.
3. To elect a vice chairman.
4. To update Register of Members' Interests form.
5. To accept apologies and reason for absence.
6. Declaration of interest by Councillors in items on the agenda.
7. To approve the minutes of the meeting held on Tuesday 13th March 2018
8. To receive an update on the list of actions agreed at the last meeting
9. To discuss the following financial issues:
 - a) Approval of payments and signing of the Schedule of payments
 - b) Payments made between meetings but previously authorised
 - c) Payments authorised between meetings
 - d) Record of online payments
 - e) Checklist of internal controls
 - f) To approve the Income and Expenditure accounts for the financial year 2017 - 18
 - g) To approve the Financial Report which the Council needs to publish as part of the Transparency Code 2017
 - h) Update on the inspection of Parish Council property carried out by John Gale
 - i) To discuss the Internal Auditor's Report
 - j) To complete and sign section 1 of the Annual Governance and Accountability Return 2017/18 - the Annual Governance Statement 2017/18
 - k) To complete and sign section 2 of the Annual Governance and Accountability Return 2017/18 - the Accounting Statements 2017/18
 - l) To decide whether Ousden PC should submit a Certificate of Exemption from an external audit
 - m) To confirm the dates for the notice of the period for the exercise of public rights
 - n) To receive the precept information for 2018/19
 - o) NALC pay scales for 2018-19
10. To discuss the following planning issues:
 - a) Forest Heath Local Plan Public Consultation on Proposed Main Modifications - Single Issue Review of Core Strategy Policy CS7 (SIR) and the Site Allocations Local Plan (SALP)
11. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) Review of VAS data and traffic levels in the village
 - b) Parish Forum on Tuesday 29th May at West Suffolk House which will be attended by representatives from Highways
12. To approve the following GDPR documents:
 - Subject Access Request Policy
 - Contact Privacy Notice
13. To discuss the possibility of changing the start time of meetings to 7pm.
14. To discuss any village issues:
 - a) Purchase of the defibrillator.
 - b) Ownership of Pound Green
15. To discuss the following correspondence:
 - a) Email from West Suffolk about their Draft Homelessness Reduction Strategy
16. Any other business for noting or including on the agenda of the meeting on Tuesday 4th July 2017