

The next meeting of Ousden Parish Council will take place on Tuesday 10th March 2020 in Ousden Village Hall. The meeting will begin at 7pm with an Open Forum. This is an opportunity for residents to speak to councillors informally about any items on the agenda.

Members of public may stay and observe the rest of the meeting but are not allowed to address the Council during the meeting.

Agenda

1. To accept apologies and reason for absence.
2. Declaration of interest by Councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Tuesday 12th January 2020 and the planning meeting held on Wednesday 19th February 2020
4. Resignation of a councillor
5. County Councillors Report
6. District Councillor's report
7. Police issues
8. To receive an update on the list of actions agreed at the last meeting
9. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) To receive a statement of receipts and payments (including online payments) made since the last meeting
 - d) Councillor to complete the checklist of internal controls
 - e) To review all regular payments including the clerk's salary and approve payments relating to these services for 2020-21
 - f) To check the PAYE details and tax code for the clerk's salary
 - g) To review the income and expenditure for 2019/20 against the budget and discuss the level of reserves for general and earmarked expenditure
 - h) To review the register of fixed assets and insurance values and check that the level of insurance cover is adequate
 - i) To review the Council's risk assessment
 - j) To check that the levels of liability insurance are adequate
 - k) To appoint an internal auditor to check the Council's system of internal controls and review the effectiveness of the internal audit. The internal auditor must be independent from the Parish Council.
 - l) To review the effectiveness of the Council's internal controls
 - m) To nominate a councillor to inspect the Council's property for damage or defects by 30th April 2020 and complete the inspection checklist.
10. To discuss any planning issues
11. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) Update on the installation of a VAS post
12. To discuss any village issues:
 - a) Footpath map for the village
13. To confirm the dates of meetings in 2020/21
14. To discuss the following correspondence:
15. Any other business for noting or including on the agenda of the Annual Meeting of the Parish Council on Tuesday 12th May 2020 at 7pm or the Annual Parish Meeting at 8pm.