

OUSDEN PARISH COUNCIL

Clerk: J Kirk, 15 Klondyke, Bury St Edmunds, IP32 6DB

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28th April 2019

To members of the Council: You are hereby summonsed to attend the Annual Meeting of the Parish Council on Tuesday 7th May 2019 at 7p.m. in Ousden Village Hall. Members of the public are welcome.

AGENDA

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by Ousden Parish Council's Code of Conduct.
3. Signing of the Declarations of Acceptance of Office forms by parish councillors
4. To elect a vice chairman.
5. To receive Register of Members' Interests forms
6. To accept apologies and reason for absence.
7. To decide if Ousden Parish Council meets the criteria for General Power of Competence
8. To sign a form agreeing to receive the summons to meetings and other information by email.
9. Declaration of interest by councillors in items on the agenda.
10. To approve the minutes of the meeting held on Tuesday 12th March 2019
11. To receive an update on the list of actions agreed at the last meeting
12. To discuss the following financial issues:
 - a) Approval of any payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) To receive a statement of receipts and payments (including online payments) made since the last meeting
 - d) Councillor to complete the checklist of Internal Controls
 - e) Update on the inspection of Parish Council property
 - f) To approve the Income and Expenditure accounts for the financial year 2018 - 2019
 - g) To discuss the Internal Auditor's Report
 - h) To complete and sign sections 1 and 2 (Annual Governance Statement and Accounting Statements 2018/19) of the Annual Governance and Accountability Return 2018/19
 - i) To decide whether Ousden PC should submit a Certificate of Exemption from an external audit
 - j) To confirm the dates for the notice of the period for the exercise of public rights
 - k) To approve the Financial Report which the Council needs to publish as part of the Transparency Code 2019
 - l) To receive the precept information for 2019/20
 - m) Rental of fireproof safe
13. To discuss any planning issues
 - a) DC/19/0518/HH - 2 Rectory Close, Ousden - (i) Front Porch (ii) Alteration to 3no. Dormers on front elevation (iii) Single storey side extension (iv) single storey rear extension
 - b) DC/19/0532/HH - 1 Rectory Close, Ousden - (i) Front Porch (ii) Alteration to 3no. Dormers on front elevation (iii) Single storey side extension (iv) single storey rear extension
14. To discuss any highways/Rights of Way issues/tree/transport issues
15. To discuss any village issues
16. To discuss any correspondence
17. Any other business for noting or including on the agenda of the meeting on Thursday 18th July 2019