

The next meeting of Ousden Parish Council will take place on Tuesday 13th July 2021 at 6p.m. in Ousden Village Hall.

Members of the public are welcome to join the meeting. There will be an Open Forum at the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.

The meeting will take place in line with COVID guidelines, and we ask you to adhere to the following:

- Please use hand sanitiser on entering the meeting.
- Please sign in using the QR code or sign in sheet provided
- Please wear a face covering and sit two metres apart from anyone outside your household.
- Avoid sitting face-to-face with people outside your household
- Please follow any signage on the floor
- The meeting will be kept as short as possible to reduce the risk of infection
- The number of people allowed inside is restricted to 20 people including parish councillors.



AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by Councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the Annual Meeting of the Parish Council held on Tuesday 11th May 2021
4. County Councillors Report
5. District Councillor's report
6. Police issues
7. To receive an update on the list of actions agreed at the last meeting
8. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) Approval of the record of receipts and payments made since the last meeting
 - d) Bank balances and confirmation of bank reconciliation
 - e) Signatory to complete the checklist of Internal Controls
 - f) Approval of the continued use of electronic banking
9. To discuss the any planning issues
10. To review the following policy documents
 - a) Financial Regulations
 - b) Standing Orders
11. To approve the updated Emergency Plan and Emergency Plan Leaflet
12. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) Update on the Quiet Lanes project
 - b) Update on the Parish Council's request for a meeting with the Police and Crime Commissioner about speeding
 - c) Outstanding drainage requests for Front Street and The Hill.
13. To discuss any village issues:
 - a) Possible locations for dog bins
14. To discuss any correspondence
 - a) Letter from Lord Lieutenant for Suffolk about the Festival of Suffolk 2022 to celebrate the Queen's platinum jubilee and the suggestion to appoint a Festival Community Champion.
 - b) Email from SALC about community celebrations for the Queen's Platinum Jubilee.
15. Any other business for noting or including on the agenda of the meeting on Tuesday 14th September 2021.