

**The next meeting of Ousden Parish Council will take place on Tuesday 8<sup>th</sup> March 2022 at 6p.m. in Ousden Village Hall.**

**Members of the public are welcome to join the meeting. Ousden Parish Council invites members of the public to talk to the Council about any items on the agenda during the public session. As this is a meeting to conduct Council business, members of the public are asked not to interrupt the meeting outside the public session.**

#### **AGENDA**

1. To accept apologies and reason for absence.
2. Declaration of interest by Councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Tuesday 11th January 2022.
4. Public session (15 minutes).
5. County Councillors Report.
6. District Councillor's report.
7. Police issues.
8. To receive an update on the list of actions agreed at the last meeting.
9. To discuss the following financial issues:
  - a) Approval of payments and signing of Schedule of Payments.
  - b) Approval of payments authorised between meetings.
  - c) To receive a statement of receipts and payments made since the last meeting.
  - d) Bank balances and confirmation of bank reconciliation as of 22<sup>nd</sup> February 2022.
  - e) Councillor to complete the checklist of internal controls.
  - f) Update on the financial checks carried out by a councillor.
  - g) To review the income and expenditure for 2021/22 against the budget and discuss the level of reserves for general and earmarked expenditure.
  - h) To review the register of fixed assets and insurance values and check that the level of insurance cover is adequate.
  - i) To review the Council's risk assessment.
  - j) To check that the levels of liability insurance are adequate.
  - k) Review of confidential cashbook and deductions by a councillor.
  - l) To nominate a councillor to inspect the Council's property for damage or defects by 30th April 2021 and complete the inspection checklist.
  - m) Appointment of an internal auditor.
10. To discuss any planning issues.
  - a) DC/21/1621/HYB - a. proposed 70 kilometre pipeline and associated above ground infrastructure at Gazeley, Isleham and Woodditton; b. Outline planning application - for above ground infrastructure at Bexwell, Kentford, Lady's Green and Rede with all matters reserved except for access.
11. To discuss any highways/Rights of Way/tree/transport/pond issues.
  - a) Increase in lorry movements through the village.
12. To review the following documents
  - a) Scheme of Delegation.
  - b) Updated Contact Privacy Statement.
13. To agree the procedure and possible items for the Annual Parish Meeting.
14. To discuss any village issues:
  - a) Queen's Platinum Jubilee.
15. To confirm the dates of meetings in 2022/23.
16. To discuss the following correspondence:
  - a) Email from Dalham Parish Council about the latest Community Governance Review.
  - b) Information about the Suffolk Walking Festival which runs from 14<sup>th</sup> - 29<sup>th</sup> May 2022. For more information visit <https://suffolkwalkingfestival.co.uk/>
  - c) Letter from WSC re their consultation of wheelchair accessible vehicles.
17. Any other business for noting or including on the agenda of the Annual Meeting of the Parish Council on Tuesday 10<sup>th</sup> May 2022 at 6pm and the Annual Parish Meeting at 7pm.
18. To resolve to exclude press and public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
  - a) To discuss staffing matters.