

The next meeting of Ousden Parish Council will take place on Tuesday 9th November 2021 at 6p.m. in Ousden Village Hall.

Members of the public are welcome. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.

For the safety and protection of members of the public and councillors, social distancing measures will remain in place, and we ask you to adhere to the following guidelines:

- **Please sit two metres apart from anyone outside your household.**
- **Please wear a face-covering**

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by Councillors in items on the agenda.
3. To approve the minutes of the meeting held on Tuesday 14th September 2021
4. Public session (15 minutes)
5. County Councillors Report
6. District Councillor's report
7. Police issues
8. To receive an update on the list of actions agreed at the last meeting
9. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) Approval of the record of receipts and payments made since the last meeting
 - d) Bank balances and confirmation of bank reconciliation
 - e) Signatory to complete the checklist of Internal Controls
 - f) Budget 2022/23 and budget report
 - g) Procedure for online banking
10. To discuss the following planning issues:
11. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) Suffolk County Council's lorry routes review
12. To approve the following documents:
 - a) Procedure for the public session
13. To discuss any village issues
 - a) Queen's Green Canopy project
 - b) Appointing a tree warden
 - c) Email from E-forests offering free trees
14. To discuss the following correspondence:
 - a) Email from BSEVC requesting a donation.
15. Any other business for noting or including on the agenda of the meeting on Tuesday 11th January 2022