

The Annual Meeting of Ousden Parish Council will take place on Tuesday 9<sup>th</sup> March 2021 at 6p.m. via Zoom as no suitable venue is available.

Members of the public are welcome to join the meeting and can speak to councillors during the Open Forum. Members of the public may stay and observe the rest of the meeting but may not address the Council.

The login details for the meeting are:

<https://us02web.zoom.us/j/82716624484?pwd=dzNMWjBRUitRRG9FMm1paHYrSDNaZz09>

Meeting ID: 827 1662 4484

Passcode: 415191

#### AGENDA

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by Ousden Parish Council's Code of Conduct.
3. To elect a vice chairman.
4. To update Register of Members' Interests forms
5. To accept apologies and reason for absence.
6. To confirm Ousden Parish Council's eligibility for General Power of Competence
7. Declaration of interest by Councillors in items on the agenda.
8. To approve the minutes of the meeting held on Tuesday 9<sup>th</sup> March 2021
9. To receive an update on the list of actions agreed at the last
10. To discuss the following financial issues:
  - a) Approval of any payments and signing of Schedule of Payments
  - b) Approval of payments authorised between meetings
  - c) To receive a statement of receipts and payments made since the last meeting
  - d) To receive a summary of bank balances as of 30<sup>th</sup> April 2021
  - e) Councillor to complete the checklist of Internal Controls
  - f) Update on the inspection of Parish Council property
  - g) Internal audit of the Parish Council's accounts
  - f) To approve Ousden Parish Council's Annual Governance Statement 2020/21 (see separate document) and section 1 of the Annual Governance and Accountability Return 2020/21.
  - g) To approve and sign section 2 of the Annual Governance and Accountability Return 2020/21 - the Accounting Statements 2020/21
  - h) To decide whether Ousden PC should submit a Certificate of Exemption from an external audit
  - i) To approve the Financial Report 2020/21 which the Council needs to publish as part of the Transparency Code 2015
  - j) To receive the precept information for 2021/22
  - k) Amendment to standing order for clerk's salary
11. To discuss any planning issues
  - a) DC/21/0815/FUL - The Old Rectory Barn, Dunstall Green Road, Ousden, Extension to existing storage building and extension to concrete pad.
12. To discuss any highways/Rights of Way issues/tree/transport issues
  - a) Speeding and increased HGV traffic through the village
  - b) VAS post for Hargrave entrance to Ousden.
13. To discuss the advice from the Joint Panel on Accountability and Governance (JPAG) about the importance of a secure email system for the Parish Council and councillors.
14. Email from the Joint Emergency Planning Unit about Ousden's Emergency Plan which needs updating
15. To discuss any village issues

a) Emptying of dog bins

16. To discuss the following correspondence:

15. Any other business for noting or including on the agenda of the meeting on Monday 5<sup>th</sup> July 2021.