

**The next meeting of Ousden Parish Council will take place on Tuesday 11<sup>th</sup> March 2025 at 6p.m. in Ousden Village Hall.**

**Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give residents an opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.**

#### **AGENDA**

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Tuesday 10th December 2024.
4. Public session (15 minutes).
5. County Councillors Report.
6. District Councillor's report.
7. Police issues.
8. To receive an update on the list of actions agreed at the last meeting.
9. To discuss the following financial issues:
  - a) Approval of payments and signing of Schedule of Payments
  - b) Approval of payments authorised between meetings.
  - c) To receive a statement of receipts and payments made since the last meeting
  - d) Bank balances and confirmation of bank reconciliation as of 28<sup>th</sup> February 2025.
  - e) Update on the financial checks carried out by a councillor.
  - f) To review the income and expenditure for 2024/25 against the budget and discuss the level of reserves for general and earmarked expenditure.
  - g) To review the register of fixed assets and insurance values and check that the level of insurance cover is adequate.
  - h) To review the Council's risk assessment
  - i) To check that the levels of liability insurance are adequate
  - j) Review of confidential cashbook and deductions by a councillor.
  - k) To nominate a councillor to inspect the Council's property for damage or defects by 30th April 2025 and complete the inspection checklist.
  - l) Warranty extension for VAS.
  - m) Changes to Lloyds bank account.
  - n) Email from Ousden churchwarden about future repairs to St Barnabas Chapel and repairs to the war memorial.
  - o) Increase in One Suffolk website hosting fee.
10. To discuss any planning issues.
  - a) Planning applications received between meetings.
11. To discuss any highways/Rights of Way/tree/transport issues.
12. To discuss any village issues:
13. Update on employment training on 3<sup>rd</sup> December 2024 and approval of a Sexual and General Harassment Policy.
14. To confirm the dates of meetings in 2025/26
15. To discuss the procedure and possible items for the Annual Parish Meeting.
16. To discuss the following correspondence:
  - a) Email from One Suffolk about a reduction in the price of a gov.uk domain name to £25 a year and £2 a month for a gov.uk email address.
  - b) SALC area forum for the Western Area Tuesday 25<sup>th</sup> March online 7-8.30pm to discuss devolution.
17. Any other business for noting or including on the agenda of the Annual Meeting of the Parish Council on Tuesday 13<sup>th</sup> May 2025 at 6pm followed by the Annual Parish Meeting at 7pm.