

**The next meeting of Ousden Parish Council will take place on Tuesday 9<sup>th</sup> December 2025 at 6p.m. in Ousden Village Hall.**

**Members of the public are welcome. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.**

#### **AGENDA**

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda.
3. To approve the minutes of the meeting held on Tuesday 9<sup>th</sup> September 2025, the extraordinary meeting held on Thursday 9<sup>th</sup> October 2025 and the planning meeting held on Tuesday 4<sup>th</sup> November 2025.
4. Public session (10 minutes).
5. County Councillors Report.
6. District Councillor's report.
7. Crime update and any other Police issues.
  - a) Crime update from Haverhill Community Policing Team.
8. To receive an update on the list of actions agreed at the last meeting.
9. To discuss the following financial issues:
  - a) Approval of payments and signing of Schedule of Payments.
  - b) Approval of payments authorised between meetings.
  - c) Approval of the record of receipts and payments made since the last meeting.
  - d) Bank balances as of 1<sup>st</sup> December 2025 and confirmation of bank reconciliation.
  - e) Email from Scribe Support giving details of an increase in the subscription cost in April 2026.
  - f) Subscription update from SALC.
  - g) Budget 2026/27, reserves balance and precept request.
  - h) Approval of regular payments for 2026/27.
  - i) To approve the Internal Control Statement for the year ended 31<sup>st</sup> March 2026.
  - j) To appoint a councillor (a non-signatory) to carry out internal control checks and complete the Internal Control Report.
  - k) To review the effectiveness of the internal audit.
  - l) Appointment of an internal auditor.
  - m) To review any contracts.
10. To discuss any planning issues.
  - a) West Suffolk Council's consultation on validation requirements for planning applications.
11. To discuss any highways/Rights of Way issues/tree/transport issues.
12. To discuss the following IT issues:
  - a) Approval of Ousden Parish Council's new IT policy.
13. To discuss any village issues.
  - a) Update on the progress of the Village Hall's application for a National Lottery Grant and registering the land with the land registry.
14. To discuss the following correspondence:
  - a) Email from Suffolk County Council about the Government's consultation on the Local Government Review which ends on 11<sup>th</sup> January 2026. (
  - b) Email from West Suffolk Council about their next Community Governance Review.
  - c) Email from West Suffolk Council about postal vote reapplications.
  - d) Email from West Suffolk Council about their consultation on Proposed Changes to the West Suffolk Local Council Tax Reduction Scheme 2026 to 2027.
  - e) Urgent dental care.
  - f) Letter from Headway Suffolk requesting a donation.
  - g) Email from West Suffolk Council about the opening of small electrical points across West Suffolk.
15. Any other business for noting or including on the agenda of the meeting on Tuesday 10<sup>th</sup> March 2026.