

The Annual Meeting of Ousden Parish Council will take place on Tuesday 13th May 2025 at 6p.m. in Ousden Village Hall.

Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but as this is a meeting to conduct Council business, members of the public are asked not to interrupt the meeting outside the public session.

AGENDA

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by Ousden Parish Council's Code of Conduct.
3. To elect a vice chairman.
4. To update Register of Members' Interests forms.
5. To accept apologies and reason for absence.
6. Declaration of interest by Councillors in items on the agenda and dispensation requests.
7. To approve the minutes of the meeting held on Tuesday 11th March 2025.
8. Public session (5 minutes).
9. To receive an update on the list of actions agreed at the last meeting.
10. To discuss the following financial issues:
 - a) Approval of any payments and signing of Schedule of Payments.
 - b) Approval of payments authorised between meetings.
 - c) To receive a statement of receipts and payments made since the last meeting.
 - d) Bank balances and confirmation of bank reconciliation as of 30th April 2025.
 - e) Update on the inspection of Parish Council property.
 - f) To approve the Receipts and Payments Summary for the financial year 2024 – 2025 and the explanation of significant variances (over 15%).
 - g) To discuss the Internal Auditor's Report.
 - h) To complete and sign sections 1 and 2 (Annual Governance Statement and Accounting Statements of the Annual Governance and Accountability Return 2024/25).
 - i) To decide whether Ousden PC should submit a Certificate of Exemption from an external audit.
 - j) To confirm the dates for the notice of the period for the exercise of public rights.
 - k) To approve the Financial Report which the Council needs to publish as part of the Transparency Code 2019.
 - l) To receive the precept information for 2025/26.
 - m) Email from VHMC requesting additional financial support in line with the % increase in the precept request
11. To discuss any planning issues.
 - a) DC/24/1702/FUL - Malandra, Dunstall Green Road - one self-build dwelling (following demolition of existing bungalow) – Notification of appeal.
12. To discuss any highways/Rights of Way issues/tree/transport issues.
13. Resignation of a councillor and Notice of Vacancy.
14. To discuss any village issues.
 - a) Visit to the pop up café by PC Claydon on Sunday 29th June from 10-11am.
15. Any other business for noting or including on the agenda of the meeting on Tuesday 9th September 2025.