

# OUSDEN PARISH COUNCIL

## Minutes of meeting of the Parish Council held on Tuesday 14th September 2021.

**Councillors present:** John Gale (Chairman), Alan Johansen, Guy Holland- Bosworth, Helyn Dudley, Chris Ridge and Geoffrey Ingham.

**Also present:** Joanne Kirk (clerk), District Councillor Mike Chester and County Councillor Bobby Bennett.

**1. Acceptance of apologies for absence**

Apologies were received from Sylvia Pettitt.

**2. Declaration of Interest in items on the agenda**

No councillors declared an interest in any items on the agenda and no dispensation requests were received.

**3. Approval of minutes of the meeting held on Tuesday 13<sup>th</sup> July 2021**

It was resolved that the minutes were correct. The chairman then signed them.

**4. County Councillor's Report**

County Councillor Bobby Bennett presented her report which is available on the Parish Council's website at

<http://ousden.onesuffolk.net/parish-council/meetings/meetings-reports/14th-september-2021/>

She is still trying to get a date for a meeting about speeding with Police and Crime Commission Tim Passmore.

**5. District Councillor's Report**

Mike Chester presented his report which is available on the Parish Council's website at

<http://ousden.onesuffolk.net/parish-council/meetings/meetings-reports/14th-september-2021/>. He spoke about

planning training which he is organising with West Suffolk Council planning officers.

**6. Police issues**

There has been an increase in vehicle theft in Haverhill and surrounding villages. Information about vehicle security is available on the Parish Council website at <http://ousden.onesuffolk.net/local-info/police-info/>

**7. Update on list of actions agreed at the last meeting**

The village sign has been cleaned. It is loose in the plinth. John Gale agreed to fix this. It was also resolved that he would paint the brick plinth back to protect it.

**8. Finance**

**a) Approval of any payments and signing of Schedule of Payments**

It was resolved that the following payments would be approved:

- McGregor Services – grass cutting - Open Spaces Act 1906, ss.9 and 10 – **£120.00**
- Risby Parish Council – phone costs (2/6) of cost of clerk's mobile phone) - LGA 1972, s111 - **£23.90**
- J P Kirk - expenses - LGA 1972, s111 – **£15.67**
- Starboard Systems – Scribe subscription - LGA 1972, s111 - **£115 + VAT (£138.00)**

Guy Holland Bosworth and Alan Johansen signed the Schedule of Payments. The Chairman countersigned it.

**b) Approval of payments authorised between meetings**

No payments were authorised between meetings.

**c) Statement of receipts and payments made since the last meeting.**

**Receipts**

**Payments**

Date	Minute	Description	Supplier	Total
14/07/2021	343/8f	Grass cutting	McGregor Services	£120.00
26/07/2021	343/8f	Data protection fee	ICO	£35.00
02/08/2021	343/8f	Electricity St Barnabas	EDF	£8.00
04/08/2021	343/8f	Grass cutting	McGregor Services	£120.00
Staff costs as per confidential cashbook				

d) **Bank balances as of 6<sup>th</sup> September 2021**

Lloyds Bank Current Account	£2,894.62
Lloyds Bank reserve account	£5,711.28
<b>Total in Banks</b>	<b>£8,605.90</b>

Guy Holland Bosworth verified and signed the bank statements.

e) **Signatory to complete the checklist of Internal Controls**

Geoffrey Ingham completed the checklist of internal controls.

f) **Six-month budget review**

<b>Budget Summary 2021 - 2022</b>	
<b>Receipts</b>	
Budgeted	£8,461
Actual	£8,467
<b>Difference</b>	<b>£6</b>
<b>Payments</b>	
Budgeted	£8,401
Actual	£5,966
<b>Difference</b>	<b>£2,435</b>
<b>Overspends as of 23/08/21</b>	
<b>Other maintenance costs</b>	
Budgeted	£0
Actual (repairs to bus shelter)	£745
<b>Difference</b>	<b>-£745</b>
<b>Other payments</b>	
Budgeted	£90
Actual (Three Villages walks leaflets)	£120
<b>Difference</b>	<b>-£30</b>

Two items of expenditure were not included in the budget – repairs to the bus shelter and the Three Villages walks leaflets. Budgeted expenditure is currently on track.

g) **Purchase of a poppy wreath and donation and approval of online payment**

It was resolved that:

- Sylvia Pettitt would order a wreath
- A payment of £40.00 to Royal British Legion approved, which includes the cost of the poppy wreath and a donation.

h) **Quote for a replacement noticeboard for Dunstall Green Road**

Troy Nichols has quoted £230 for a replacement noticeboard. It was resolved that the quote would be accepted and the payment approved subject to satisfactory completion of the work.

9. **To discuss the any planning issues**

a) **DC/21/1621/HYB - Bexwell To Bury St Edmunds Pipeline Suffolk - Hybrid planning application - a. proposed 70 kilometre pipeline and associated above ground infrastructure at Gazeley, Isleham and Woodditton; b. Outline planning application - for above ground infrastructure at Bexwell, Kentford, Lady's Green and Rede with all matters reserved except for access - Land Required For Bexwell To Bury St Edmunds Anglian Water Pipeline For Anglian Water, Moulton Road, Gazeley**

It was resolved that no response would be submitted.

b) **Email from West Suffolk Council about their Sustainability Matrix**

It was resolved that no response would be submitted as the information matrix is correct.

10. **To discuss any highways/Rights of Way issues/tree/transport issues**

**a) Update on the Quiet Lanes project**

Ousden has been accepted in wave 3. Notices have been delivered locally. Official notices will be displayed by Suffolk County Council. Suffolk County Council engineers will assess where the signs should go.

**b) Update on the Parish Council's request for a meeting with the Police and Crime Commissioner about speeding**

County Councillor Bobby Bennett is still trying to confirm a date with the Police and Crime Commissioner.

**c) Outstanding drainage requests for Front Street and The Hill.**

County Councillor Bobby Bennett has agreed to follow up with these. John Gale agreed to send her a list of outstanding drainage and other highways issues.

**d) Email from Ousden VH about trees on the playing field which were planted by the Parish Council**

Some of the trees on the playing field are obstructing power lines. The Parish Council suggested that the VHMC contacts UK Power Networks to ask them to cut the trees back.

**11. To discuss any village issues:****a) Possible locations for dog bins**

Geoff Ingham agreed to make some enquiries about who empties the dog bin near Rockall. The clerk agreed to contact Havebury to find out if the Green near Rockall belongs to them and whether they would be happy for the Parish Council to install a dog bin there.

**12. To discuss any correspondence****a) Letter from SARS requesting a donation**

It was resolved that no donation would be made.

**13. Any other business for noting or including on the agenda****The following items are for noting:**

The VHMC will be organising an event to celebrate the Queen's Platinum Jubilee.

**The following items were for including on the next agenda.**

- Email from West Suffolk Council about the Queen's Green Canopy project and appointing tree wardens.

**There being no further business the meeting closed at 7.10pm.**

Signed ..... (Chairman) Dated .....